

Undertaking by the Student for IT Asset after No Dues

Date: _____

I, _____ (full name with registration number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the course), and have submitted my No Dues certificate. I hereby request to kindly issue me the below list of items after No Dues to continue my research work till my final Viva is done.

1.
2.
3.
4.

I hereby undertake that I will use the Desktop and other items for academic purpose only and will handover it to IT section by dateIn case the desktop is not handed over by the due date, the system may be taken and formatted by IT section. Also my accounts on School Cluster and Storage may be removed after _____. Further I will submit my Drawer key to the caretaker by date_____.

Signature of the Student

Name

Signature of the Supervisor

Name